Technology Usage Agreement

The creation of a large and varied technology environment demands that technology usage be conducted in legal and ethically appropriate ways. Thus it is the intention of Tashkent International School that all technology resources will be used in accordance with any and all school policies and procedures. Additionally, it is implied that all students and employees of the school will use the provided technology resources so as not to waste, damage, abuse, interfere with or cause harm to others. A detailed explanation of these policies can be found on the school website.

Violators of this policy will be dealt with in a manner comparable to situations requiring disciplinary and/or legal action.

Policy Statement:
The primary goal of the technology environment is to support the educational and instructional endeavours of students and employees of the school.

General
- The use of technology resources in the school is a privilege not a right and inappropriate use will result in cancellation of those privileges.
- Individuals are restricted from using software that has not been cleared by the Technology Department.
- Individuals are assigned a username and password. They are not to share this or attempt to log in to the system under a different name.
- Individuals need to take all reasonable care to avoid unauthorised access to their personal resources.
- Individuals identified as a security risk will have their accounts locked pending investigation.
- Use of any technology resource that reduces the efficiency of the system or hinders other members of the community will be considered a violation of this policy.
- Individuals must not attempt to modify or access technology resource settings or configurations.
- Cyber bullying will not be tolerated in any form; email, chats, document productions. Evidence will be collected to assist administration, accounts will be suspended and further action taken as needed.
- Each individual is allocated a finite storage space for their files. Stored items need to be school related only.

Privacy
- To maintain network integrity and to ensure the network is being used responsibly and appropriately, the Technology Department reserve the right to review files and network activity of individuals. To achieve this, the Technology Department have the facility to monitor or take control of any workstation on the school network.
- The shared resource folders are open access and individuals need to be aware that the information is public.
- Each member of the TIS community has a tashschool.org email address. This is to be used for school business only. Registering for non-school activities with your school email address will violate this policy.

- Users need to be aware that periodically, the Technology Department will conduct maintenance and fileservers, mail servers, and workstations can be accessed remotely.

Copyright
- As the school website is a public domain, published material needs to adhere to international copyright laws.
- Employees and students are not to purchase and install software onto workstations or the network.
- Employees and students are not to use or share pirated or illegal material on school resources.

Internet Use & Wi-Fi
- The intent of the school is to provide access to resources available via the internet with the understanding that faculty, staff and students will access and use information that is appropriate for his/her learning needs.
- During classes, teachers will monitor student access to the internet to ensure material accessed is appropriate.
- Attempts to bypass the school proxy will result in instant suspension of technology privileges.
- Bandwidth intensive software clients such as Skype, and chat programs are not to be accessed during school hours unless cleared with by the Technology Department.
- Social networks like FaceBook and MySpace are blocked on the school network.

Technology & Wi-Fi Usage Agreement
I acknowledge that I have read and, understand, and agree to all terms in the Tashkent International School Technology/Wi-Fi Usage Agreement.   I further understand that, as a user on the network, I am responsible for appropriate behaviour when using any technology resource. I understand that any or all of the following disciplinary actions could be imposed if I break any of the rules in the policy:
- loss of access to any technology resources such as but not limited to computers, printers, the internet, and/or video equipment;
- additional disciplinary action determined as appropriate by the Technology Coordinator and school administration.

I also understand that this agreement will be binding during my entire stay at Tashkent International School. Once you have signed and returned this document, you will be issued with a password to access the system.

Student Name (please print): _____

Student Signature: _____

Parent's Signature: _____